

**EMBASSY OF THE PHILIPPINES**  
**BIDS AND AWARDS COMMITTEE**  
 1600 Massachusetts Ave. NW  
 Washington DC

**SUPPLEMENTAL/BID BULLETIN No. 1**

Procurement of Security Services for the Chancery Annex Building of the Embassy of the Philippines located at 1617 Massachusetts Avenue NW, Washington D.C. 20036

This supplemental/bid Bulletin is issued to provide information to prospective bidders on the following amendments and clarifications in the bidding document:

<b>Reference/Items</b>	<b>Old Specifications</b>	<b>Amended Specifications</b>
Section I. Invitation to Bid, paragraph 1	The Embassy of the Republic of the Philippines, Washington D.C. through authorized appropriations under the General Appropriations Act, intends to apply the sum of Forty-Five Thousand Six Hundred US Dollars (US\$45, 600.00) to be paid evenly in 12 monthly payments, being the Approved Budget for the Contract (ABC) to eligible payments under the contract for the "Security Services for the Chancery Annex of the Philippine Embassy". Bids received in excess of the ABC shall be automatically rejected at bid opening.	The Embassy of the Republic of the Philippines, Washington D.C. through authorized appropriations under the General Appropriations Act, intends to apply the sum of <b>Forty-Eight Thousand US Dollars (US\$48,000)</b> to be paid evenly in 12 monthly payments, being the Approved Budget for the Contract (ABC) to eligible payments under the contract for the "Security Services for the Chancery Annex of the Philippine Embassy". Bids received in excess of the ABC shall be automatically rejected at bid opening.
Section I. Invitation to Bid, paragraph 3	The delivery of the services is required to render continuous eight (8) hour work-shift per day, from Monday to Friday, 8:30 AM to 5:30 PM, to secure and safeguard the Annex Building of the Embassy of the Philippines located at 1617 Massachusetts Avenue NW, Washington DC 20036.	The delivery of the services is required to render continuous seven (7) hour work-shift per day, from Monday to Friday, 9:00 AM to 4:00 PM, to secure and safeguard the Annex Building of the Embassy of the Philippines located at 1617 Massachusetts Avenue NW, Washington DC 20036.
Section VII. Technical Specifications (III.A.1.)	The Contractor shall be a corporation or company duly organized and existing under US laws and duly licensed by appropriate government authorities, i.e. Department of Consumer and Regulatory Affairs (DCRA) and the Metropolitan Police	The Contractor shall be a corporation or company duly organized and existing under US laws and duly licensed by appropriate government authorities, i.e. Department of Consumer and Regulatory Affairs (DCRA) and the Metropolitan Police

	Department, Security Officers Management Branch (SOMB), to render security and related services.	Department, Security Officers Management Branch (SOMB), to render security business and related services.
Section VII. Technical Specifications (III.B.2.)	<p>The Contractor Shall provide the Chancery Annex with professional, trained, duly licensed, bonded, security personnel who possess the following qualifications:</p> <ul style="list-style-type: none"> <li>• Legally eligible to work in the US;</li> <li>• Completed at least seventy-two (72) units of tertiary education;</li> <li>• Physically and mentally fit;</li> <li>• Height of at least 5'7" for male and 5'2" for female uniformed guards;</li> <li>• Weight of at least 120 lbs or 54.5 kgs.;</li> <li>• Must have no derogatory record or pending case, both administratively or criminally;</li> <li>• Must have passed the drug test conducted by any government forensic laboratories or by any of the drug testing laboratories accredited and monitored by the US government;</li> <li>• Must be courteous, hardworking, and cooperative, and possesses good moral character.</li> </ul>	<p>The Contractor Shall provide the Chancery Annex with professional, trained, duly licensed, bonded, security personnel who possess the following qualifications:</p> <ul style="list-style-type: none"> <li>• Legally eligible to work in the US;</li> <li>• Must have a High School diploma and/or a GED Certification;</li> <li>• Physically and mentally fit;</li> <li>• Must have no derogatory record, both administratively or criminally;</li> <li>• Must have passed the drug test conducted by any government forensic laboratories or by any of the drug testing laboratories accredited and monitored by the US government;</li> <li>• Must be courteous, hardworking, and cooperative, and possesses good moral character.</li> </ul>
Section VII. Technical Specifications (III.B.3.)	<p>The Contractor shall ensure that its security personnel underwent the following training programs with the corresponding certifications and/or licenses from duly –licensed training facilities or institutions:</p> <ul style="list-style-type: none"> <li>• Proper customer relations;</li> <li>• Proper handling of firearms;</li> <li>• Fire-fighting, search and rescue operations, evacuation, general emergency procedures, and crowd disturbance management (COM);</li> <li>• First aid administration.</li> </ul>	Entire Section VII. (III.B.3.) is deleted.
Section VII. Technical Specifications (III.C.9.)	<p>Regulate the entry of people, vehicle, and/or equipment within Chancery Annex, including a log of visitors and clients in and out of the Chancery Annex.</p> <p>The PDF file of the log must be</p>	<p>Regulate the entry of people, vehicle, and/or equipment within Chancery Annex, including a log of visitors and clients in and out of the Chancery Annex.</p> <p>Second paragraph – deleted.</p>

	<p>submitted to the Consular Section and Administrative Section at the end of shift every day via email to the following email address:  <u>consular@phembassy-us.org</u>,  <u>property@phembassy-us.org</u> and  <u>admin@phembassy-us.org</u>.</p>	
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Hereunder is the modified list of required equipment for the Chancery Annex under Section VII, Annex B:

Quantity	Equipment	Particulars
1	Rain coat	One (1) for security personnel
1	Rain boot	One (1) for security personnel
1	Traffic Vest	One (1) for security personnel to be worn when managing traffic of vehicles in front of Chancery Annex
1	Flash light	One (1) for Chancery Annex Building
1	Safety hand glove	One (1) for security personnel
1	Shoulder-type megaphone	One (1) for Chancery Annex Building

For the information and guidance of all concerned.

  
**JOSE VICTOR CHAN-GONZAGA**  
 Chairman

Washington DC,  
 August 31, 2017